

The Annexure-A: Block wise demand from the district was provided to the Districts.

Also an Online MIS (www.sikkimrmd.gov.in) has been developed by the IT Department for the REDRH project. Earlier the "Beneficiary Module" was completed and helped immensely in the data entry of the beneficiaries. Now the next module "management of stock material in the block level stores" which will help in entering the details of stock materials received and issued at the Block Level Stores has been completed and an orientation of the same was provided during this training. Kindly find enclosed a power point presentation delivered by Shri Prem Rai, AD-IT during the training, which contains the block level user id and passwords needed for this entry. Please reset these passwords immediately. For any clarifications or further hand holding support, feel free to get in touch with him at <09593371156>.

Blocks need to ensure that these 14 registers are filled up accurately and regularly in the Block Level Stores and the MIS module is updated regularly, which will help to keep track of the balance stock material available in the stores, and also access useful reports.

Districts need to supervise the quality of this record keeping and online data entry periodically.

State Level Monitors need to monitor not only the actual house construction but also the quality of record keeping and MIS entry.

Yours faithfully,

SeTambe
Spl. Secretary cum PD-MGNREGA
Rural Management & Dev. Deptt.
Govt. of Sikkim, Gangtok

Special Secretary

Encl: As above

CC:

1. **Secretary LR&DMD**
2. **Secretary RM&DD**
3. **Related officers of RMDD Head Office** [SS-I, II, CE, AD(accts), SE(stores), AD(IT)]
4. **All State Level Monitors** to familiarize themselves with the record keeping and MIS entry
5. **All ADC (Dev)s** to supervise record keeping and MIS entry
6. **All BDOs** to ensure that the record keeping and MIS entry is made accurately and in a timely manner
7. **All AEs in BACs** to ensure that the record keeping and MIS entry is made accurately and in a timely manner