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**RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT  
GOVERNMENT OF SIKKIM  
GANGTOK**

**Ref No: 327 /RM&DD/M**

**Dated: 30<sup>th</sup> Mar, 2013**

**To,**

**All District Collectors –cum-  
Head of District level committee of REDRH Project,  
Government of Sikkim**

**Subject: REDRH: Clarification regarding quantum of final installment and accurate filling up of the Measurement Register**

Sir,

This is in continuation to Letter No. 314/RMDD/M Dated 18<sup>th</sup> March, 2013 wherein the Block-Wise-Assessment of the quantum of final installment of funds for the civil works component to be released to the beneficiary / AE was provided. This is to clarify that (as indicated earlier vide letter dated 5<sup>th</sup> Dec, 2012) in the Joint Implementation Model, the Blocks are authorized to deduct up to Rs 3000/- for unloading/stacking/loading at BLS from the funds made available for the Civil Works Component. Hence, in the Joint Implementation Model, the beneficiary will receive Rs 3,000/- less from the quantum of final installment assessed in the letter dated 18<sup>th</sup> March, 2013. Record of this expenditure *as per actual* (with an upper cap of Rs 3,000/-) needs to be maintained in the Hand Receipt Book, Expenditure Register and other books of accounts.

Also, it is emphasized that the Measurement Register needs to be filled up “*as per actual measurement*” and not “*as per the estimate*”. The reason for increase or decrease in the various dimensions of the “*actually constructed house*” as compared to the “*designed house*” needs to be detailed in the Measurement Register. *e.g. Plinth area of 650 sq. feet with staircase leading to the roof made possible due to beneficiary contribution.*

Yours faithfully,

(Sandeep Tambe)  
**Special Secretary**

**CC:**

- 1. Secretary LR&DMD –cum- State Relief Commissioner**
- 2. Secretary RM&DD**
- 3. Related officers of RMDD Head Office** [SS-I, II, CE, AD (Accounts), SE(stores), JS(MGNREGA)]
- 4. All ADC (Dev)s** to supervise the release of final installment and Measurement Register filling
- 5. All BDOs** to ensure that the release of final installment and Measurement Register is as provided for