



**RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT  
GOVERNMENT OF SIKKIM**

**Ref. No.: 155/RMDD/M**

**Dated: 19<sup>th</sup> Sept, 2012**

**Office Order**

The Reconstruction of Earthquake Damaged Rural Houses (REDRH) Project funded under the Prime Minister's Relief Package aims at reconstructing 7,972 earthquake damaged rural houses. This is a prestigious project with a sizeable physical target and is also time bound. It will require constant monitoring, regular progress reporting, supervision and policy directions from the head office level. Hence, the State Government in order to strengthen the program and improve its delivery posted Shri Tashi Chophel, Joint Secretary (SREDA) to RM&DD on additional charge vide letter dated 26/07/2012. Accordingly, the following work allocation of the REDRH project is assigned to him with immediate effect:

- 1. Coordination for project management** with the Districts and Blocks for progress reporting, general coordination, disseminating policy directions, guidelines, circulars etc.
- 2. Coordinating with the State Level Monitors and Special Monitors** for ensuring that the inspections are held on schedule and as per the prescribed format.
- 3. Coordination for regular updation of web based MIS** with the Districts and Blocks to ensure that the data entry in all the modules related to beneficiary selection, e-stores, physical and financial progress is done on a regular basis.
- 4. Coordination for regular record keeping** with the Districts and Blocks to ensure that all the records (registers, files etc) are updated regularly in the prescribed format.
- 5. Any other task assigned by the reporting officer.**

He will report to Shri Sandeep Tambe, Special Secretary-I for carrying out the above tasks.

**(D. R. Nepal)**  
**Secretary-RM&DD**

**Copy to:**

- 1. Secretary-LR&DMD, 2. Concerned officers of RM&DD [SS-I, II, CE, AD (Accts), AD(IT)]**
- 3. All District Collectors –cum- Head of District Level Committee of REDRH**
- 4. All SLMs**
- 5. Project Director (SREDA)**
- 6. All ADC (Dev)s**
- 7. All BDOs**